

LIONSGATE ACADEMY
 District #4183
BOARD MEETING MINUTES
 January 21st, 2014 6:00pm
 Lionsgate Academy 3420 Nevada Avenue N. Crystal, MN 55427

TO: Nicole Cleland, Ryan Weber, Meg Fuller, Tracy Klug, Christine Peper, John Barker, Ali Thorstad, Darren Johnson, and Kurt Nisi.
 Others: Diane Halpin, Director; Rachel Boyack, Special Education Coordinator; Ron Berger, Director of Finance; Brandy Dougherty, Academic Director; Angie Bennett, Human Resources Manager
FROM: Ali Thorstad, Chair

Call to order: 6:00PM Ali Thorstad, Chair

School Mission Statement:

The mission of Lionsgate Academy is to provide a transition-oriented and personalized learning program focused on secondary high-functioning students on the autism spectrum that supports their full potential, participation, and self-determination within their school, family, and community.

To this end, Lionsgate Academy will create an educational environment that will model best instructional practice and research-based techniques so that the graduates will--to the fullest extent possible--live independently, be involved in further education or gainful employment and develop meaningful relationships with others.

Approval of the agenda: Meg, 2nd Nicole

Model:

1. Consent Agenda

- a. Approval of Prior Meeting Minutes
- b. Approval of 2013-14 Academic Calendar with 2 additional snow-days
- c. Governance Committee Report
- d. Approval of Policies
 - i. Revision- 923 Transportation
 - ii. 202 Board Elections & Campaigning

Motion: Move to approve consent agenda.			
Made by: Ryan		Seconded by: Tracy	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain:
Decision: Unanimously Approved			

2. Call for additions to the agenda

- a. Enrollment policy to Governance Review

3. Board Education/Community Connections

- a. Trainings for all board members have been scheduled.

4. Special Education Update- Rachel

- a. Least Restrictive Environment training with all staff was completed 1/21/14.
- b. AIM Program moved upstairs in Oak Grove Church as of 1/2/14.
- c. Administration is preparing for the lottery to admit new students for the 2014-15 school year.
- d. High School College Prep Course has been on many college tours this year thanks to Sara Bydzovsky, transitions teacher.

5. Strategic Planning Update –Brandy & Angie

- a. Presentation on Improvement to Instructional Practices (Tier 2), an initiative to develop a system for determining professional development needs and a performance appraisal system.

6. Business

- 1. Director’s Report-Diane
 - i. Student Achievement
 - 1. Letter was sent to parents last week regarding a continuous improvement plan in the area of math.
 - ii. 2014-15 School Calendar
 - 1. The Board discussed the extra 2 weeks August staff training for licensed and non-licensed staff.
 - 2. The Board discussed the last of school for staff on June 8th, returning on a Monday.

Motion: Move to approve 2014-15 School Calendar with three weeks of staff training and the last day of the staff school year being the 8 th of June.			
Made by: John		Seconded by: Darren	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain:
Decision: Unanimously Approved			

- 2. Foundation Update
 - i. Meta Thomas is pursuing a bluegrass concert fundraiser for the foundation.
- 3. Committee Reports
 - i. Executive Director Evaluation
 - 1. Developing a system for evaluation that will be presented next month.
 - ii. Governance
 - 1. Policies for Discussion/ Review
 - a. 535 Enrollment
 - i. References to capacity and waitlist after enrollment have been removed.

Motion: Move to approve updated Policy 535 Enrollment with modifications to the wording under the heading of Lottery for applicants only apply to one grade/class level each year academic year.			
Made by: Ryan		Seconded by: Christine	
Discussion: Redlines approved and modification to the Lottery language also approved.			
Vote:	Yea: 8	Nay: 0	Abstain:
Decision: Unanimously Approved			

- b. 402 Fund Balance Policy –Ron
 - i. Ron defined in more detail the five types of Fund Balances mentioned in the policy: Non-spendable, Restricted, Committed, Assigned, General, and Unassigned.
- c. 408 Budget Policy
- d. 409 Procurement Policy
 - i. It was determined that along with bidding, quotation should also be mentioned in section 2.C.

Lionsgate Academy’s Authorizer is:

Motion: Move to approve 402 Fund Balance Policy, 408 Budget Policy, and 409 Procurement (with amendment to 2.C with mention to quotation as well as bidding).			
Made by: Tracy		Seconded by: Nicole	
Discussion: None.			
Vote:	Yea: 8	Nay: 0	Abstain:
Decision: Unanimously Approved			

iii. Finance

1. Financials

Motion: Move to approve December Financials.			
Made by: Ryan		Seconded by: Tracy	
Discussion: See Financial Packet & Payment Register.			
Vote:	Yea: 8	Nay: 0	Abstain:
Decision: Unanimously Approved			

2. Review and Approve Form 990

Motion: Move to approve Form 990.			
Made by: Kurt		Seconded by: Darren	
Discussion: See Form 990 handout.			
Vote:	Yea: 8	Nay: 0	Abstain:
Decision: Unanimously Approved			

7. **Board Materials:** The Board discussed materials distributed each month by email. The Board decided to follow best practice in accordance with charter school law by using the schools website to publish approved board minutes and approved policies.
8. **Review: February Board Meeting agenda-** Special note on date of February meeting. 4th Tuesday.
9. **Comments from Community Members-** none

Motion to Adjourn: 8:05PM Tracy, 2nd Christine

Next Meeting: February 25th, 2014, 6:00 PM

Lionsgate Academy's Authorizer is:

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 Phone 763-588-4453 Fax 612-870-1200 email executive.director.neo@gmail.com <http://www.novationeducationopportunities.org>