

LIONSGATE ACADEMY
District #4183
BOARD MEETING MINUTES

May 21st, 2013 6:00pm
Lionsgate Academy 3420 Nevada Avenue N. Crystal, MN 55427

TO: Nicole Cleland, ~~Meta Pautsch~~, ~~Bob Radspinner~~, Ryan Weber, ~~Joan Steinmann~~, Meg Fuller, Anne Sarle, ~~Stan Hacker~~, Gyade Badio.
Others: Diane Halpin, Director, Emily Kafle, Special Education Coordinator, Chris Wood, Dean of Students and Business Manager, Oscar Prill, Governance Committee and staff member, Hannah Cushing, staff member, and Tracy Klug, staff member.

FROM: Ryan Weber, Chair

Call to order: 6:05 by Ryan Weber, Vice Chair

School Mission Statement:

The mission of Lionsgate Academy is to provide a transition-oriented and personalized learning program focused on secondary high-functioning students on the autism spectrum that supports their full potential, participation, and self-determination within their school, family, and community.

To this end, Lionsgate Academy will create an educational environment that will model best instructional practice and research-based techniques so that the graduates will--to the fullest extent possible--live independently, be involved in further education or gainful employment and develop meaningful relationships with others.

Approval of the agenda: Meg, 2nd Nicole

Approval of Strategic Planning Minutes: Nicole, 2nd Anne

Approval of Prior Meeting Minutes: Anne, 2nd Nicole

Model:

1. Board Education/Community Connections

- a. MAX is providing training for free since we are members.
- b. 4 new members will go together within 6 months.

2. Special Education Update-Emily

- a. 22 new 7th grade students next year.
- b. Working on wrapping up this year and planning for next year.
- c. Around 10 students going to AIM next year, the transition process with students shadowing and attending an upcoming event has been going well.

3. Monthly Topic

- a. Fundraiser Event
 - i. Breakfast total at this time= \$25,768.33, less than last year but donations are still expected to come.
- b. PBIS Update
 - i. Moving along in the process.
 - ii. Presented to staff the last 2 Tuesdays .
 - iii. Diane described the mnemonic that was created by the group; PRIDE, Positive Culture, Respect, Independence, Development, Effort.
- c. Sign Conflict of Interest policy- Gyade signed policy.
- d. Sign Assurances
 - i. Need to have contract with authorizer for 5 years in order to purchase a building.
 - ii. Board Members in attendance signed assurances to go to our authorizer.
- e. Date of June Board Meeting – will stay on the 18th. The board discussed moving the meeting up to the 11th but for several reasons, including financials and Strategic Planning decided to keep the meeting as scheduled for the 18th.
- f. Recognition of Board Member Service- Diane will bring gift to next meeting.
- g. Feedback from Staff

Lionsgate Academy's Authorizer is:

Novation Education Opportunities, 500 Washington Avenue South, Suite 1020, Minneapolis, MN 55415
Phone 763-588-4453 Fax 612-870-1200 email neo2010@me.com <http://www.novationeducationopportunities.org>

- i. Good feedback on Teams and PBIS for next year
- ii. One staff concerned about compensation and would like pre determined salary scale with lanes and ladders, along with descriptions as to why people get paid stipends, etc. This staff reported they have asked multiple people for reasons why and has received no answer.
- iii. Ryan, Meta, and Meg would like to continue meeting with staff on a regular basis.

4. Business

1. Director’s Report-Diane

- i. We are looking to resign with NEO as our Authorizer for 5 years.
- ii. Sandy Strand has resigned from ISES. ISES has assigned us a new Special Education Director.
- iii. AIM offsite next year- looked at 2 sites so far for classroom space near LGA.
- iv. Building committee- continued working on financing. Looking at several buildings, one of them being Shingle Creek Elementary, which would be a total reconstruction.
- v. Staff Turnover- 3 resignation, 3 terminations. Expect more resignations before the end of the year.
- vi. Benefits changes- 3% raise with 2 completely new programs. Added an employee plus one and a employee/child plan. Family and Individual plans will increase next year.
- vii. Enrollment process for new students went very well.
- viii. ESY- Joan expressed her concerns about ESY in writing to Diane. Diane, Joan, and Sandy will take a look at Joan’s bulleted concerns. Laura Booth has agreed to look at both parties ideas and make comments regarding interpretation of statue.

2. Foundation Update-Nicole

- i. Name changed from Lionsgate Academy Foundation to Lionsgate Foundation.
- ii. Still working on 501C3
- iii. ASPIRE Camp has changed from 3 weeks to 1 week due to low participation. The foundation is providing a subsidized cost for first 10 participants.
- iv. The foundation approved funds for strategic planning costs.
- v. Randy’s ride will not be taking place this year, but Borders Foods Ride will.

3. Treasure Position Opening

Motion: Move to appoint Gyade Badio into the open treasure position.			
Made by: Ryan		Seconded by: Anne	
Discussion: None.			
Vote:	Yea: 4	Nay: 0	Abstain:
Decision: Unanimously Approved			

4. Committee Reports

i. Building Committee- Diane

- 1. Unless something major comes about we will be in Cornerstone Building for next school year.
- 2. Oscar mentioned that he had heard Shingle Creek Elementary Community would like to bring in a Charter School. He would like to contact the community about purchasing the building.

ii. Director Evaluation Update- Anne

- 1. Evaluation will go out this week.
- 2. By the June meeting there should be a report.

Lionsgate Academy’s Authorizer is:

iii. Governance-Oscar

1. SEAC- Diane says SEAC members would be willing to review policies but are not interested in joining governance as a group at this time.
2. Election Results –Oscar
 - a. See Board Election Summary
 - b. Sarah Prill, Ali Thorstead, and Kurt Nisi are the new elected board members.
 - c. Ryan will contact staff who have won the election.
 - d. Ali and Kurt need to have background checks, hopefully later this week.
3. Community Board Member Vacancy

Motion: Move to appoint Gyade Badio into the open community board member vacancy.			
Made by: Meg		Seconded by: Nicole	
Discussion: None			
Vote:	Yea: 4	Nay: 0	Abstain:
Decision: Unanimously Approved			

4. Attendance Policy- no update
5. Enrollment Policy-
 - a. We will be working closely with MDE in creating this policy.
 - b. More information next month.

iv. Finance

1. Auditing Services- Diane’s authority is needed in order to re-up auditing services with Clifton Allen.

Motion: Move to give Diane Halpin the authority to sign the re-up for auditing services for Clifton Allen for fiscal year 2014.			
Made by: Meg		Seconded by: Anne	
Discussion: none.			
Vote:	Yea: 4	Nay: 0	Abstain:
Decision: Unanimously Approved			

2. April Financial Report/SBS

Motion: Move to approve April Financials.			
Made by: Anne		Seconded by: Nicole	
Discussion: See financial dash board and handout.			
Vote:	Yea: 4	Nay: 0	Abstain:
Decision: Unanimously Approved			

3. Appeals
 - a. General Education, Transportation, and Unreimbursed Lease Cost due to high percentage of special education. The appeals will be sent tomorrow to the Department of Education.
4. Current Bank Balances: \$612,397.11
5. Projected to be about \$300,000 in debt by our next IDEAS payment, but much less than next year.

Lionsgate Academy’s Authorizer is:

Motion: Move to approve nonprofits assistance fund of \$300,000.			
Made by: Anne		Seconded by: Ryan	
Discussion: none			
Vote:	Yea: 4	Nay: 0	Abstain:
Decision: Unanimously Approved			

6. Budget Approvals

- a. Revised FY13 - Projected revenues and expenditures = \$7,348,902
- b. Proposed FY14 - Projected revenues and expenditures = \$8,261,520
 - i. \$910,000 increase in revenue for next year
 - ii. Increase of 13 positions next year
 - iii. 79-80% of budget goes towards salaries and businesses
 - iv. 13.4% purchased services (transportation), supplies, and equipment
 - v. 5.5% facilities
- c. Salary Increases of 5% can be explained by either a high performer or change in educational level. Names of these individuals and details of the pay change were provided to the board members.

Motion: Move to approve Revised FY 13 Budget and Proposed FY 14 Budget.			
Made by: Anne		Seconded by: Gyade	
Discussion: See FY 13 & 14 Budget handouts			
Vote:	Yea: 4	Nay: 0	Abstain:
Decision: Unanimously Approved			

5. Review: June Board Meeting agenda

Comments from Community Members- no comments

Motion to Adjourn: 7:50 Meg, 2nd Anne

Next Meeting: June 18th, 2013, 6:00 PM

Lionsgate Academy's Authorizer is: